



Dance Theatre Northwest

7730 Boekel RD, Rathdrum, ID 83858

dancetheatre.nw@gmail.com

2024/2025 DTNW Policies and Procedures

I understand Dance Theatre Northwest's primary form of communication is by email and understand the class policies outlined below.

SPECIAL COMMUNICATIONS

At DTNW we go to great lengths to keep you informed and up to date:

- Weekly Email Monday Memo, Email, Texts, and Lobby TV display
- Follow us on Facebook and Instagram for weekly updates
- Download the DTNW App!

*We communicate primarily via e-mail, so please check your inbox to ensure you are receiving our messages.

*Please ask if you have questions at any time; we are happy to help!

DANCE STUDIO AND LOBBY AREA

Only students, teachers and assistants are allowed in the studio rooms during class time.

No gum, food, or drinks are permitted in the studio rooms. Water bottles are allowed.

The waiting area and lobby is currently open for viewing. Please respect the space and other families around you.

RESCHEDULING, CANCELLATION, AND SUBSTITUTION

DTNW reserves the right to provide a substitute teacher if the regular teacher is ill or is otherwise unable to teach, DTNW reserves the right to reschedule or combine classes.

All classes, class times and instructors are subject to change as DTNW deems necessary.

DTNW reserves the right to deliver class content via an online system in the event that classes are not able to be conducted live for any reason including, but not limited to weather, teacher absence or governmental advisory.

DTNW reserves the right to cancel a class if enrollment falls below 5 (five) students per class.

INCLEMENT WEATHER POLICY

In the event of inclement weather, an email & text will be sent, and a social media post made by 2:00pm (by 8am for morning classes). We generally follow Lakeland school district's weather closings but reserve the right to make our own decision. DTNW reserves the right to adjust class schedules due to inclement weather later in the evening, teacher transportation, parking lot conditions, etc. Proper notice will be given. Any canceled classes may be made up on your own time from our regular schedule of classes within 2 weeks of the missed class. We build extra weeks into our calendar to help off-set closures.

INTER-SESSIONAL BREAK

We have included an inter-sessional break in the winter/spring to allow for greater programming flexibility should that be needed this year. Please note that class times and offerings may shift as things progress. Inter-sessional breaks allow for the potential makeup of classes in the event of breaks or a cessation of classes for any reason. Our staff also takes this time for training and to prep for recital.

ATTIRE

Proper attire and hair etiquette are required for all classes. Special class attire including shoes and hair is [published online](#).

Our dress code was created to promote the proper attitude and respect for all dance disciplines. Thank you for supporting our dress code.

ATTENDANCE

Regular attendance is vital to student progress choreography. Please make every effort to attend each class. Students may make up missed classes up to two weeks from the missed class until April 1. If more than two of the final eight classes are missed before recital you may be dismissed from participating in the recital or required to schedule private lessons at the discretion of the teacher.

RELEASE OF LIABILITY

I understand and accept that Dance Theatre Northwest, its staff, instructors, their landlords or lessors are not responsible for injury to myself or my child, whether based on allegations or not, in any way, by any reason of my participation in Dance Theatre Northwest classes, rehearsals, performances, and related programs/events.

I understand that participation in a dance program involves risk and possible injury.

I understand that Dance Theatre Northwest and its staff will not be responsible for injuries sustained in class, while performing, or traveling to and from its facilities. I also affirm that I now have, and will continue to carry, proper medical, health, hospitalization, and accident insurance which I consider adequate for my dancer.

I hereby release Dance Theatre Northwest from all liability or legal responsibility that may arise from the acts that I have authorized or consented to herein. I have carefully read and understand the terms and conditions of this section.

LOSS OR DAMAGE

I understand and accept that Dance Theatre Northwest is not responsible for lost items, stolen items, or unclaimed merchandise.

RELEASE OF LIABILITY FOR SICKNESS

I understand and accept that Dance Theatre Northwest, its staff, instructors, their landlords or lessors are not responsible for any sickness to myself or my child, in any way, by any reason of my participation in Dance Theatre Northwest classes, rehearsals, performances, and related programs/events. I also affirm that I now have, and will continue to carry, proper medical, health, hospitalization, and accident insurance which I consider adequate for my dancer. I understand that Dance Theatre Northwest has put into place measures to protect my family against sickness and understand that I am participating in class at-will and hold harmless its staff, instructors, their landlords or lessors. I understand that my family is responsible for adhering to all guidelines set forth by Dance Theatre Northwest and its employees. I understand that I may not bring my dancer to class if they are not feeling well. I understand that if DTNW deems my dancer ill, Dance Theatre Northwest has the right to ask them to go home.

MEDICAL EMERGENCY

I understand and accept that Dance Theatre Northwest are not responsible for the immediate medical needs of its students. In consideration thereof, I agree to keep updated emergency contact information on file where a contact person may be reached during class, classes, rehearsals, performances, and related programs/events. I authorize Dance Theatre Northwest to secure any emergency medical treatment my child might need. Preferred Medical Facility will be listed in my account.

PHOTOGRAPHY RELEASE

Throughout the year, teachers and staff may take pictures of dancers. These pictures may be displayed: on the walls of the studio, on promotional posters, in newspaper ads, in our brochure, on the website (www.dancetheatrenw.com), social media, or from time to time a local news photographer may come to the studio or studio events and these photos may be printed in the local paper. I give my permission to have my registered students picture taken and utilized for studio purpose only.

I allow DTNW to use my child's name or photogenic likeness in all forms and media for advertising, trade or any other lawful purpose. I agree that all right, title, and interest in and to all such images and any reproductions or derivative works shall be exclusive property of Dance Theatre Northwest.

I agree that Dance Theatre Northwest does not owe me any compensation for the acts that I have consented to in this section.

WITHDRAWAL

I understand and agree to pay the stated non-refundable fees for participation in Dance Theatre Northwest: registration fees, class tuition, recital costumes, and performance fees.

I understand that a two week notice from the first of the month is required to discontinue payments. To withdraw, a parent must inform the studio in person and in writing. Automatic bank debiting or credit card charges will stop after the two-week notice period. A child may not be dropped from class unless their tuition is paid to date. DTNW will not accept withdrawals from class after May 1, 2024.

Consent to Receive Text Messages

By texting "YES" to 208-687-3262, you agree and authorize Dance Theatre Northwest (and entities or individuals working on DTNW's behalf) to deliver or cause to be delivered advertisements or marketing messages, as well as information and updates, (via text message or phone call) to you using an automatic telephone dialing system or an artificial or prerecorded voice at the phone number used to text DTNW. You are not required to provide such authorization as a condition of purchasing any goods or services from DTNW. You further understand and agree that by texting "YES" to 208-687-3262, you are electronically signing the above authorization, which will have the same force and effect as a manual signature, and consent to provide such authorization by electronic means. Messages and data rates may apply. Message frequency varies. You can opt out of receiving text messages at any time by texting "STOP" to 208-687-3262. To submit a request to opt out you can also email dancetheatrenw@gmail.com, call 208-687-3262, or write us at 7730 W Boekel Rd, Rathdrum ID 83858.

Privacy Policy:

Information Collection: We collect personal information solely for the purpose of providing dance classes and improving our services.

Use of Information: Personal data is used for communication, billing, and internal record-keeping purposes only.

Security: We implement appropriate measures to protect personal information from unauthorized access or disclosure.

Third Parties: We do not sell, trade, or share personal information with third parties without consent, except as required by law.

Cookies: Our website may use cookies to enhance user experience, but users can disable

cookies in their browser settings.

Updates: This privacy policy may be updated periodically, and any changes will be reflected on our website.

2024/2025 Registration, Fees, Payments

I understand and accept that Dance Theatre Northwest will process required payment for this and any other registration or fee within 24 hours of registration using payment method entered upon registration.

REGISTRATION INFORMATION

Registration requires paying for Last Month's Deposit + Annual Family Membership Fee. If registering mid-season, first month's tuition is also due upon registration.

2024-2025 Basic Membership: \$49 Premium: \$75 Platinum: \$99

This modest fee helps defray substantial administrative costs and other non-teaching costs

ROLLOVER REGISTRATION

For your convenience and to reserve a space for the following season, annual membership fees will automatically be renewed at your current membership level and applied to your account on May 15, 2025.

You may opt-out or change your Membership Level by completing a Membership Change Form online by May 10, 2025.

TUITION FEES

30 Minute Class	\$50 Per Month
40 Minute Class	\$58 Per Month
45-50 Minute Class	\$65 Per Month
55-60 Minute Class	\$71 Per Month

Unlimited Pricing

3.3-3.9 Hours: \$222 Unlimited Tuition

4.0-5.3 Hours: \$252 Unlimited Tuition

5.3-7.5 Hours: \$275 Unlimited Tuition

Specialty Classes not included in Unlimited Tuition:

Performance Teams
Premier Dance Team
Company
Leadership

TUITION PAYMENTS

Tuition fees are paid monthly or annually. Save 5% by paying for the full season by September 31st.

The 2024/2025 dance season starts September 9th and goes through June 14th.

After registering, monthly tuition is paid by automatic EFT, debit, or credit card payment on the 1st day of each month starting September 1 and ending May 1. Your last month deposit paid upon registration is automatically applied to your June 1 tuition installment. (If registering more than halfway into the season, DTNW may waive the deposit and June tuition will be paid on June 1st)

There is a 3.5% convenience fee on credit or debit card payments. To avoid this fee please provide a checking account and routing number on your account for a Bank Draft Payment or pay by cash/check by the last business day prior to 1st of each month. An updated and active card or bank account is required to be on file.

Payments are due on the 1st of each month September-May, even if classes are not in session.

LATE FEES AND RETURNED PAYMENTS

There is a \$25 fee on NSF accounts and an accruing 20% fee on late accounts. Late fees are applied on the 6th of each month. Accounts more than 60 days past due will be submitted to collections. Accounts with EFT payments returned more than twice must subsequently pay via credit or debit card.

Tuition rates are for the full season (including studio holidays), not by the number of classes in a month. A full season of dance includes 35 lessons, rehearsals, and/or performances.

FULL SEASON CLASS DISCOUNTS

Receive 10% off each additional class taken per student. Receive 5% off each sibling's class. No multi-class discounts are offered for summer classes, special events, guest artists, performing groups, competition groups or membership fees.

You can upgrade to a Premium or Platinum Membership and receive access to special discounts for select events, master classes, and dancewear purchases.

REFUNDS/CREDITS ON ACCOUNTS

Tuition, membership fees, costume fees, and performance fees are not refundable for any reason. Refunds are only issued when DTNW cancels a class due to low enrollment. Credits to your account are at the discretion of management.

No refunds will be given if a similar online class is provided in place of an in-studio class.

WINTER SHOWCASE PERFORMANCE

We finish our first semester of ballet classes with a magical performance of winter favorites. All ballet students are invited to perform.

Winter Showcase Performance Fee: \$50 per dancer. Due October 15th. Everything that your dancer needs, except for shoes & nude undergarments, is included with this performance fee. Charges are processed by auto-payment to primary account on file unless a withdrawal form is completed in September.

Tickets: \$17-\$25, available for purchase in November.

SPRING RECITAL

We end our season with our fully staged, professional Spring Recitals. The Spring Recital will be held in June. We encourage but do not require participation.

Costume Fee: \$90 per class. Includes accessories and tights, if applicable. \$50 Deposit due November 15th, balance due January 15th. Charges are processed by auto-payment to primary account on file.

Recital Performance Fee: \$35 per dancer. Due March 15th. Charges are processed by auto-payment to primary account on file.

Tickets: \$17-\$25, available for purchase in May.

Recital schedules, locations and other information will be published after Christmas Break.

Costumes will not be ordered unless payment is received. Students are measured in November in class.

Costume Fees and Performance Fees are non-refundable.

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